

BOARD OF GOVERNORS MEETING

November 24, 2011

MINUTES

Present

Sylvia Barnard, President
Dominic Beaudry, Governor (via telephone)
Joan Campbell, Governor, Administrative Representative
Lucie Cousineau, Executive Assistant to the President and Board of Governors
Frank Elsner, Governor
Roger Emdin, Board Vice Chair
Maurissa Grano, Governor
Kyle Gray, Governor, Student Representative
Rick Grylls, Governor
Abbas Homayed, Past Board Chair
Eric Kohtakangas, Governor
Steve Mantler, Governor, Support Staff Representative
Stephen McCulloch, Governor
Suzanne Shawbonquit, Governor
Dave Starbuck, Governor, Faculty Representative
Kathy Wells-McNeil, Governor

Regrets

Joe Pilon, Board Chair

Guests

Geoff Dalton, Director, Cambrian International
Sonia Del Missier, Vice President, Academic
Dan Draper, Dean, School of Health Sciences and Emergency Services
Jim Hutton, Vice President, Finance and Administration
Sherrill McCall, Director, Planning and Research
Shawn Poland, Associate Vice President, College Advancement
France Quirion, Associate Vice President, Student Services

In the absence of the Board Chair, the Board Vice Chair, Roger Emdin, welcomed board members and guests and called the meeting to order.

1. Approval of the Agenda

Moved by Joan Campbell, seconded by Kyle Gray

“That the agenda be approved as circulated.”

*11-11-115
Carried*

2. Conflict of Interest (Declaration of conflict of interest)

No conflicts of interest were declared.

3. Adjournment Time

Moved by Abbas Homayed, seconded by Kathy Wells-McNeil

“That the Board meeting be adjourned by 6:30 pm.”

*11-11-116
Carried*

4. Review of Minutes *

Moved by Kyle Gray, seconded by Maurissa Grano

“That the minutes of the Board of Governors meeting held on October 27, 2011, be approved as presented.”

*11-11-117
Carried*

5. Cambrian International Annual Report

The Board Vice Chair welcomed Geoff Dalton, Director, Cambrian International, who provided an outline of the international activities at Cambrian College. Highlights of his presentation included an overview of the main activities of the International Department such as student recruitment and the marketing of Cambrian’s expertise overseas. He also spoke about the international projects Cambrian is involved with including the Canada European Union Mobility Project, for which Cambrian is the lead, the Dar-es-Salaam Institute of Technology Mining Project, the Moshi Mining Project in Tanzania, and the “Cambrian Nurses Without Borders” project that is slated for May 2012, in Tanzania or China. Mr. Dalton also provided an overview of internationalization activities at Cambrian College, a review of the planned activities in 2012 and a review of the budget, showing a potential contribution of \$2.1 M for 2011/12 as of the end of March 2012. Mr. Dalton concluded his presentation by presenting the International video that was developed at Cambrian College.

Moved by Steve Mantler, seconded by Eric Kohtakangas

“That the Board of Governors receive the Annual Report for Cambrian International, as presented.”

*11-11-118
Carried*

6. Program Advisory Committees Annual Report

The Board Chair called upon Sonia Del Missier, Vice President, Academic, to present the 2010/11 Program Advisory Committees Annual Report. Ms. Del Missier reported that currently, there are approximately 48 active Program Advisory Committees (PAC) and three special Interest Advisory Committees covering all programs and activities at Cambrian College. She provided a general summary of activities and noted that the program is working well and members are engaged.

She noted that program updates, recruitment ideas, enrolment statistics, program specific marketing strategies, curriculum changes and service learning were common themes at many meetings.

Moved by Abbas Homayed, seconded by Stephen McCulloch

“That the board of Governors receive the Annual Report for Program Advisory committees, as presented.”

***11-11-119
Carried***

7. Advanced Care Paramedic (ACP) Program

The Board Vice Chair called upon Sherrill McCall, Director, Planning and Research to provide opening remarks before Dan Draper, Dean, School of Health Sciences and Emergency Services, presented an overview of the Advanced Care Paramedic Program. Cambrian has offered this program in the past; first as a contracted service to regional municipalities and then as a post-graduate certificate program that was 3 semesters in length. The program was restructured to make it more broadly accessible to graduates of the paramedic program by dropping the requirement of a one year work experience; however, the hands-on requirement of the program will be maintained. It has also been compressed from three semesters to two semesters. It should also be noted that this compression of semesters will not impact accreditation. By offering this program, paramedics can upgrade to ACP and significantly increase their employment prospects and advance their careers, as well as increase their salary. In addition, this new program will provide Cambrian with an opportunity to extend services into advanced training markets. The only required resource to offer this program will be one professor, who will be shared with the Paramedic Program. The College will have a 15 applicant cap on the program due to the availability of placements; however it will break even with only 7-8 applicants. If approved, the program would be able to contribute approximately \$100,000 per year to the College’s bottom line. The Board endorsed this proposal.

Moved by Kathy Wells-McNeil, seconded by Dave Starbuck

“That the Board of Governors endorse the Advanced Care Paramedic Certificate Program and approves its offering for September, 2012.”

***11-11-120
Carried***

8. President's Report

Sylvia Barnard, President, shared her report on activities in the past month including her community involvement. She called upon France Quirion, Associate Vice President, Student Services, to present the College's new Virtual Tour.

Moved by Suzanne Shawbonquit, seconded by Joan Campbell
"That the Board of Governors receive the President's Report, as presented."

*11-11-121
Carried*

9. Board of Governors Meeting Evaluation

The Board Vice Chair reminded governors to complete their meeting evaluation forms.

10. Board of Governors In-camera Meeting

Moved by Kathy Wells-McNeil, seconded by Joan Campbell

"That the Board of Governors move to an in-camera session."

*11-11-122
Carried*

There being no further business, the meeting adjourned.