

Cambrian College of Applied Arts and Technology
Board of Governors Procedure
Board Retreat Purpose and Scope

Approved by the Board of Governors	January 26, 2006 Motion: 06-01-10
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Purpose:

The purpose of the Board Retreat is to address Board planning needs.

Learning is at the heart of Cambrian College. That philosophy extends beyond the College's students, faculty, and staff, to the Board of Governors. The values adopted by the College provide the framework for learning, development, and planning activities offered to Board members at their annual retreat:

- Respect: - We respect the dignity and uniqueness of each individual
 - We believe in the fundamental right of people to realize their potential
 - We value the cultural and linguistic heritage of each person
- Trust: - We believe in the integrity of each person and that his/her motives are trustworthy
 - We trust each other as individuals sharing ideas, seeking opinions and accommodating differences
- Excellence: - We strive for excellence in all of our endeavours
 - We take pride in providing services of the highest quality
- Creativity: - We value originality and vision
 - We encourage initiative and flexibility
 - We promote creativity in its broadest form of expression
 - We challenge each person to be a risk-taker to fulfill his/her maximum potential

1. The Board is expected to participate each year in a Board Retreat, designed to supplement orientation to new Board members, provide Board development and learning activities, support Board governance, and promote team building and cohesion. These activities will serve as a foundation for reflection on the events of the past year, and essential strategic and long-range thinking, which shall be a desired outcome of the Retreat.
2. Planning for the event shall be initiated each year in August by the Board Chair, the Board Vice Chair, the President and the Executive Assistant to the President/Board of Governors. Based on input from the entire Board, they will design and deliver the agenda for the Retreat, utilizing senior management and other resources as necessary in its development.

3. The agenda should include:
 - a) Review of the College Vision and Mission, and Values of the Board;
 - b) Board self-assessment results;
 - c) Policy Governance components and process review or address of new process development;
 - d) Review of Board activities of the previous year;
 - e) Establishment of strategic priorities and planning for upcoming year;
 - f) Review of Board Ends policies
 - g) Team-building exercises.

4. The Board Planning Retreat will be evaluated by Board members in attendance to confirm the goals were met for the Planning Retreat. The evaluation results will be shared with all Board members at the next Board meeting. The evaluation tool is appended to this policy.

APPENDIX

Cambrian College of Applied Arts and Technology

**Board of Governors Annual Planning Session
MEETING EVALUATION SUMMARY**

Please list 1-3 things that made the day successful for you.

Please list 1-3 things that could have made the day more successful for you.

Other comments
